## 2007-08 Institutional Planning & Assessment Document

**BE SMART: Strategic, Measurable, Achievable, Realistic, Time-Bound**, October 10, 2007

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<thead>
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<th>CCC Values</th>
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<th>Performance Measures</th>
<th>Actual Outcomes And Assessment</th>
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<tbody>
<tr>
<td>Community</td>
<td>Provide breadth of service&lt;br&gt;Respond to the needs of our various constituencies&lt;br&gt;Leave a legacy for the college district</td>
<td>Complete a comprehensive master plan for the college to meet expansion needs&lt;br&gt;Position CCC to be a leader in delivering workforce training in conjunction with private industry&lt;br&gt;Plan and prepare for Bond Campaign in 09 or 10&lt;br&gt;Grow our community, employer and academic partnerships&lt;br&gt;Implement Foundation Campaign</td>
<td>State KPM’s&lt;br&gt;Institutional&lt;br&gt;Divisional&lt;br&gt;Departmental</td>
<td>TIPS:&lt;br&gt;What do we want to achieve?&lt;br&gt;By when do we want to achieve it?&lt;br&gt;Are there resources?</td>
<td>State KPM’s&lt;br&gt;Institutional Effectiveness Measures&lt;br&gt;Divisional&lt;br&gt;Departmental</td>
<td>Outcomes can be shown as; meeting, increasing or decreasing goals. “The purpose of assessment is to improve what we are doing well, but could do better. The goal is not to prove how exceptional we are.”</td>
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<td></td>
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<td>#9 SBDC Business Start-Ups&lt;br&gt;#10 BITS Company Satisfaction&lt;br&gt;#17 High School Participation</td>
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<td>TIPS:&lt;br&gt;“If you can count it, rank it, you can measure it.”&lt;br&gt;“If you can measure it, you can improve it.”&lt;br&gt;Measures can be: Qualitative or Quantitative&lt;br&gt;And measures include:&lt;br&gt;o Surveys&lt;br&gt;o Focus Groups&lt;br&gt;o Tests</td>
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<td>100. Create a vision and master plan for the North Clackamas/Harmony Campus</td>
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<td>102. Develop a system for measuring effectiveness and reporting</td>
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<td>103. Report outcomes to our community as per accreditation</td>
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<td>104. Complete the Emergency Response Plan and implementation process</td>
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<td>105. Develop plans, identify funding sources and schedule upgrades to the main campus electrical supply system</td>
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*College Board Use adopted 9.12.07*
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| Students   | The college exists to enable students to earn a college education, prepare for the world of work, and learn how to learn. | • **Institutional**  
• **Divisional**  
• **Departmental** | • **Institutional**  
• **Divisional**  
• **Departmental** | • **Institutional**  
• **Divisional**  
• **Departmental** | • **State KPM’s**  
• **Institutional**  
• **Divisional**  
• **Departmental** | • **State KPM’s**  
• **Divisional**  
• **Departmental** |

**Students**

- **Student success through access, retention and persistence**
- **Provide technology in support of services and programs**

**CCC Strategic 3 Year Priorities**

- **Institutional**
- **Divisional**
- **Departmental**

**CCC 2007-08 State KPM’s and Institutional Activities**

- **State KPM’s**
- **Institutional**
- **Divisional**
- **Departmental**

**Targeted Tasks And Timelines**

- **#1** Successful GED Applicants
- **#14** Student Transfers To OUS
- **#15** Progress of Transfer Students
- **#16** Tuition/Fees
- **106.** Add to our web presence, and implement new online features
- **107.** Update our institutional Satisfactory Academic Progress policy for retention efforts
- **108.** Develop systems and support for high school connections activity
- **109.** Develop systems and support for career pathways
- **110.** Establish learning outcomes for transfer degrees that are consistent with State guidelines and recommendations
- **111.** Improve responsiveness to students in financial need
- **112.** Increase Scholarships

**Performance Measures**

- **State KPM’s**
- **Institutional**
- **Divisional**
- **Departmental**

**Actual Outcomes And Assessment**

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College Board Use adopted 9.12.07
## Instruction

Instruction is central to the mission of the college. We foster a climate that is supportive of students and instructors as key components of the learning process. We seek to develop and maintain opportunities, resources, and strategies that support flexible, responsive instruction to meet diverse and changing student needs in a rapidly evolving educational environment.

- Achieve the highest quality of teaching and learning
- Provide technology in support of teaching and learning
- Create and maintain an institutional climate in which innovative and effective teaching and learning thrive

### CCC Values

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| Instruction | | | Instruction | | | |

### CCC 2007-08 State KPM’s and Institutional Activities

- State KPM’s
- Institutional
- Divisional
- Departmental

### Targeted Tasks And Timelines

- Instruction
- Institutional
- Divisional
- Departmental

### Performance Measures

- State KPM’s
- Institutional Effectiveness Measures
- Divisional
- Departmental

### Actual Outcomes And Assessment

- Completion of Basic Skills/ESL
- Nursing Completion
- Licensing/Certification Rates
- Professional Technical Degree/Certificate Completion
- Associate Degree Completion
- Develop and implement Instruction Development and training opportunities

- #7
- #8
- #11
- #12
- #13
- 113.
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<td><strong>Staff &amp; Resources</strong></td>
<td>All college personnel contribute to and support the educational mission of the college.</td>
<td>• Secure and sustain the human, technological, and financial resources and facilities to fulfill our mission and to succeed</td>
<td>• Provide faculty and staff with adequate training and support to be successful in their jobs</td>
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<td>• Increase FTE</td>
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<td>• Expand our efforts to seek grants and funding from new sources in support of our programs and students and launch Grant Resource Center</td>
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<td>• Provide state wide decision makers with accurate and timely information on which to base decision making for resources</td>
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<td>• Implement the Strategic Plan for Technology Support</td>
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<td>114. Implement the Human Resources, College Financials Module, Datatel audit recommendations, phase 1</td>
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<td>115. Implement the Student module Datatel audit recommendations</td>
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<td>116. Develop and deliver high priority Staff development and training opportunities</td>
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<td>117. Develop and begin implementation of strategies for succession planning</td>
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<td>Decision-Making</td>
<td>CCC Values</td>
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<td>The college maintains an open and inclusive organizational structure which enables staff members to participate in the decision-making</td>
<td>• Assure that our organizational systems reflect our commitment to values&lt;br&gt;• Maintain a healthy organization by promoting a strong sense of community with a commitment to communication, continuous learning and improvement</td>
<td>• Assure that our organizational systems reflect our commitment to values&lt;br&gt;• Maintain a healthy organization by promoting a strong sense of community with a commitment to communication, continuous learning and improvement</td>
<td>• Institutional&lt;br&gt;• Divisional&lt;br&gt;• Departmental</td>
<td>• State KPM’s&lt;br&gt;• Institutional&lt;br&gt;• Divisional&lt;br&gt;• Departmental</td>
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<td>Diversity</td>
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<td>• Broaden our diversity and cultural awareness</td>
<td>• Assess the need for, evaluate and make recommendation for a college wide diversity and cultural awareness training plan</td>
<td>• Minority Enrollment</td>
<td>• State KPM’s</td>
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<td>Diversity</td>
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<td>• Initiating the diversity conversation at the managerial level</td>
<td>• Institutional</td>
<td>• Institutional</td>
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<td>• Effectiveness Measures</td>
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Diversity

The college is committed to building awareness of cultural diversity on our campus and in our community.
## CCC Values

The college accepts responsibility as a steward of the environment, not only to teach environmental principles, but also to model appropriate environmental behaviors.

1. Model environmental stewardship

## CCC Goals

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## Environment

- Be a national model for environmental education
- Increase campus systems and capacity that support good environmental stewardship and sustainability
- Re-build OC campus storm water system

123. Complete campus storm water containment plans at ELC
124. Establish a sustainability committee for review of CCC practices and policies at all campuses and make recommendations
125. Complete campus access improvements